



## **Community Facilitator**

Vacancy: 01

Job Nature: Full-time

Educational Requirements:

- B.Com/BSS/B.Sc. from any discipline.

## **Job Responsibilities**

- Facilitate different types of hygiene activities, sessions to achieve mentioned targets properly.
- Facilitate hygiene session at school on personal hygiene, MHM, WSP & waste management.
- Expert hand on writing case study, MSC story, session report & report on use of hardware.
- Prepare monthly workplan and undertake the activities as per guideline to achieve post implementation monitoring if the project.
- Mobilize the community people and establish functional relationship with the JONOSANGOTHON of 1 to 09 wards, others community leaders to get their support and cooperation.
- Provide support and assist school management committee for smooth operation collection of tariffs for solid waste collection.
- Mobilize target beneficiaries, service providers and other social and community leaders in order to involve them in matters relating to WASH campaign.
- Supervise and monitoring of community and institutions level activities including SWM, waste water management at household and institutions.
- Operate mobile based project monitoring indicator system (MPMIS) and submit report as per project activities.
- Prepare and submit monthly and quarterly report on the program activities to concerned authority.

## **Job Experience:**

- Minimum 2 years working experience in NGOs/development sector.
- Good Communication skills.
- Report writing skill.
- Knowledge in computer operating system like MS Word, Excel, PowerPoint and also internet browsing.

**Job Location:** Sakhipur, Tangail

**Salary:** Salary range Tk.17, 000 (Consolidated)

**Compensation & Other Benefits:** As per project rules.



**Job location:** Sakhipur Municipality area, Tangail, Bangladesh

**Application Deadline:** 8<sup>th</sup> October, 2020

Applicants may apply with complete CV through the mail number [shormina@gmail.com](mailto:shormina@gmail.com)

Only Short listed applicants will be called for an interview.

**NGO Information:**

Bangladesh Association for Social Advancement (BASA). Priyanka Runway City (Behind Hazrat Shahajalal International Airport, Dhaka) Road No. # 01, House No. # 42 ,Uttara, Dhaka